

# RENT RECEIPT

## FULL PAYMENT

Issue Date: Payment Received On:

---

### 1. Parties

**Landlord / Issuer:** [LANDLORD NAME] **Address:** [LANDLORD ADDRESS] **Tenant(s):** [TENANT NAME]

### 2. Rental Property

[PROPERTY ADDRESS] [CITY], [STATE] [ZIP]

### 3. Acknowledgment of Receipt

The Landlord hereby acknowledges receipt from the Tenant of the sum of \*\*\*\*\* (), paid by Check, for the rental period from \*\*\*\*\* through \*\*\*\*\* (the "Rental Period"). **This amount constitutes FULL PAYMENT of rent for the Rental Period, and no balance remains due for the Rental Period as of the date of this receipt.**

### 4. Late Fees

No late fee is assessed in connection with this payment.

### 5. State-Specific Notices

### 6. General Provisions

*Fair-housing policy.* The Landlord issues rent receipts uniformly to all tenants on a consistent, non-discriminatory basis, consistent with the Fair Housing Act (42 U.S.C. §§3601–3619).

**Record retention.** Both the Landlord and the Tenant should retain a copy of this receipt. The Tenant should retain this receipt as proof of payment; the Landlord should retain a copy for business and tax records.

**No waiver of lease terms.** Except as expressly stated herein, issuance of this receipt does not modify, waive, or alter any term of the underlying lease between the parties.

## 7. Signature

The undersigned Landlord (or authorized property manager) signs below to validate this receipt as proof that the payment described above was received.

### Landlord / Issuer

\_\_\_\_\_ PRINTED NAME

\_\_\_\_\_ SIGNATURE

\_\_\_\_\_ DATE

### Tenant Acknowledgment (Optional)

The Tenant may, but is not required to, sign below to acknowledge receipt of this document.

### Tenant

\_\_\_\_\_ PRINTED NAME

\_\_\_\_\_ SIGNATURE

\_\_\_\_\_ DATE