

LANDLORD REFERENCE LETTER

[YOUR FULL LEGAL NAME], Owner [YOUR BUSINESS ADDRESS] [YOUR PHONE NUMBER]
· [YOUR EMAIL]

TO WHOM IT MAY CONCERN

Re: Landlord Reference for [TENANT S FULL LEGAL NAME] — [RENTAL PROPERTY ADDRESS]

Dear Sir or Madam:

I am writing to provide a favorable landlord reference for [TENANT S FULL LEGAL NAME], who has been a tenant at the property located at [RENTAL PROPERTY ADDRESS] (the "Premises"). I serve as Owner and have personal knowledge of the facts stated herein, which are drawn from the tenant ledger, lease file, and my direct dealings with the tenant.

I. Tenancy Facts

- **Tenant:** [TENANT S FULL LEGAL NAME]
- **Premises:** [RENTAL PROPERTY ADDRESS] (Apartment)
- **Tenancy start:**
- **Tenancy end:**
- **Monthly rent:** \$0.00
- **Security deposit held:** \$0.00
- **Occupants:** 1
- **Pets:** None

II. Payment History

Based on our tenant ledger, [TENANT S FULL LEGAL NAME]'s rent payment history is: **Always On Time**. Rent has been paid in full, and on or before the due date, for every month of the tenancy. There have been no returned or NSF payments.

III. Property Condition and Conduct

The tenant has maintained the Premises in **Excellent** condition. Lease violations during the tenancy: **None**. No noise or neighbor complaints have been documented.

Reason tenancy ended: Lease End. **Security deposit at move-out:** Full Return.

IV. Recommendation

Based on the foregoing, I **would rent to [TENANT S FULL LEGAL NAME] again** without reservation. I am pleased to recommend [TENANT S FULL LEGAL NAME] as a prospective tenant.

Compliance and Disclosure

Fair Credit Reporting Act Notice. The information above is furnished in good faith from business records maintained in the ordinary course of business. To the extent the recipient uses this information as a "consumer report" within the meaning of the Fair Credit Reporting Act, 15 U.S.C. §1681 et seq., the furnisher's duties under 15 U.S.C. §1681s-2 apply, and any disputed information should be promptly communicated to the undersigned for investigation and correction.

Fair Housing Compliance. This reference describes only factual payment, tenancy, and conduct information drawn from the tenant file. It does not describe, and has not been influenced by, the tenant's **race, color, religion, sex (including sexual orientation and gender identity), familial status, national origin, disability, or any other characteristic protected by the federal Fair Housing Act (42 U.S.C. §§3601–3619), the Civil Rights Act of 1866 (42 U.S.C. §1982), or applicable state and local law.**

If you have any questions or require further information, please contact me at [YOUR PHONE NUMBER] or [YOUR EMAIL].

Sincerely,

[YOUR FULL LEGAL NAME]

PRINTED NAME

SIGNATURE

DATE

[YOUR FULL LEGAL NAME] Owner