# WRITING FREELANCE CONTRACT

This Freelance Writing Agreement (this "Agreement") is entered into as of November 10, 2026 (the "Effective Date") by and between **Example Workshop LLC**, a Llc at 10 Sample Plaza, Denver, CO 80202 (the "Client"), and **Casey Morgan** (the "Writer") at 20 Example Road, Aurora, CO 80012.

## 1. Writing Services and Deliverables

The Writer shall write and deliver the following editorial work (the "Work"): **Write one original feature and revise the copy once**

**Format and length.** Each piece shall be approximately **900 words**, delivered as A 900-word feature in an editable document.

**Revisions.** The fee includes **2** round(s) of revisions per piece. Additional revisions billed at the Writer's hourly rate.

**Deadline.** Final delivery by December 14, 2026.

**Byline.** Client shall credit the Writer as author where consistent with the outlet's editorial conventions.

## 2. Editorial Standards

The Writer warrants the Work is original, accurate to the Writer's reasonable knowledge, properly attributed, and free of plagiarism and infringement. The Writer shall not knowingly publish false or defamatory content. Client may request source lists and retains final editorial control.

**AI-assistance policy.** The Writer may use generative AI tools for research, outlining, or first-draft assistance, provided that (i) the Writer substantively revises and fact-checks all AI output; (ii) the Writer confirms the final Work does not infringe third-party rights; and (iii) the Writer discloses AI usage to Client on request.

**Kill fee.** If Client rejects a submitted piece or terminates before publication, Client shall pay a kill fee of **50%** of the fee for that piece, in addition to any fees already earned.

## 3. Compensation

**$1,280.00** total.

Invoices due within **45 days** after receipt.

**Rush fee.** Expedited assignments billed at a 25% premium.



writing-freelance-contract-document.com • SAMPLE

## 4. Term and Termination

Project-based; ends upon delivery and acceptance. 14-day convenience termination. 10-day cure for material breach.

## 5. Rights and Licenses

**Assignment on payment.** Subject to payment in full, the Writer assigns all right, title, and interest in the Work (including copyright) to Client. To the fullest extent permitted, the Work is a "work made for hire" under 17 U.S.C. §101; to the extent it is not, this Section operates as an irrevocable assignment upon payment in full. Prior to payment in full, the Writer retains all rights.

**Portfolio use.** The Writer may display the Work (excluding ghostwritten pieces where Client's identity is confidential) in the Writer's portfolio. **Pre-Existing IP** per Exhibit A.

## 6. Independent Contractor

The parties intend to engage the Writer for independent services. Applicable law and the actual working relationship determine worker status and any employment rights. The payee will supply the appropriate Form W-9 or applicable Form W-8 for its tax status. The payer will file and furnish Form 1099-NEC when required for the payment year.

## 7. Confidentiality

The Writer will treat Client's non-public business information (including ghostwriting engagements) as confidential. Obligations survive three (3) years (indefinitely for trade secrets). **DTSA Immunity Notice (18 U.S.C. §1833(b)):** disclosure in confidence to government officials or attorneys for reporting suspected legal violations is protected. Nothing restricts filing agency charges.

## 9. Warranties and Indemnity

The Writer warrants originality, non-infringement, and accuracy to the extent reasonably verifiable. The Writer indemnifies Client for breaches of these warranties. Client indemnifies the Writer for Client-supplied materials, edits that introduce inaccuracy or infringement, and use beyond granted license.

## 10. Limitation of Liability

No indirect/consequential damages. Aggregate liability capped at 2× fees paid in prior 12 months. Excludes confidentiality, IP, gross negligence, willful misconduct.

## 11. General

Governing law: CO. Mediation then AAA arbitration in Denver.Prevailing Party recovers reasonable attorneys' fees.


Writing Freelance Contract • Document.com • SAMPLE

Assignment, entire agreement, severability, waiver, counterparts, ESIGN/UETA electronic signatures, notices — all standard.

## Signatures

| Client | Writer |
| --- | --- |
| _____ | _____ |
| PRINTED NAME | PRINTED NAME |
| _____ | _____ |
| SIGNATURE | SIGNATURE |
| _____ | _____ |
| DATE | DATE |

## Exhibit A — Pre-Existing IP

| Item | Description | Owner |
| --- | --- | --- |
| | | |


Writing Freelance Contract • Document.com • SAMPLE